

**MINUTES OF THE
REGULAR MEETING
OF THE
SOUTH COFFEYVILLE TOWN COUNCIL**

City Hall -- 419 Willow
South Coffeyville, OK 74072
September 17, 2018
6:00 P.M.

1. The meeting was called to order by Mayor Jim Wilhelms.
2. The pledge of allegiance was led by Mayor Jim Wilhelms, and the prayer was led by Wade Lamb.
3. Answering roll call was Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
4. Citizen's Comments--Katherine Campbell addressed the council for an extension on her utility bill. The council agreed to the extension and waived the penalty. Eric Parker addressed the council for an extension on his utility bill. The council agreed to the extension and waived the penalty. Steve Soule addressed the council asking if the Boy Scouts could use Gibbs Hall the 1st and 3rd Tuesday of the month at no charge. The council agreed to let the Boy Scouts use Gibbs Hall free of charge.
5. Kenneth Vest made the motion to approve the minutes from the September 04, 2018 regular meeting and purchase orders for the Utility Fund, General Fund, Street & Alley, Fireman's Fund, and Meter Deposits Payable. Loneta Hooper seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
6. There were no items to be removed from the Consent Agenda.
7. Bill Turner CPA was absent.
8. Bill Turner was absent so no discussion and vote on Estimate of Needs for 2018-2019.
9. Vice Mayor Jerome Gnatek made the motion to have the roof fixed on the shed behind City Hall. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.
10. Maintenance Supervisor Robin Lamb addressed the council about the solar panels at the Woodshed. He said he was waiting on the Woodshed to contact them with their plan.
11. Vice Mayor Jerome Gnatek made the motion to approve a building permit at 324 Shawnee for Eric Lanning to move in a 12' x 16' portable building, along with a variance. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.



12. Vice Mayor Jerome Gnatek made the motion to approve Ordinance 2018-06 reference medical marijuana license. Kenneth Vest seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

13. Kenneth Vest made the motion to approve Ordinance 2018-07 reference retail marijuana establishments. Vice Mayor Jerome Gnatek seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

14. Kenneth Vest made the motion to appoint Vice Mayor Jerome Gnatek to the Nowata County 911 board. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

15. Vice Mayor Jerome Gnatek made the motion to send Audrey Kallenberger and Jenifer Hanigan to OMCC class on October 5, 2018 in Cleveland, Oklahoma. Loneta Hooper seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

16. Skip-Vote to convene to Executive Session for discussion with Town Attorney pursuant to Title 25 O.S. Section 307b (4).

17. Skip-Vote to return regular meeting.

18. Skip-Mayor's Statement of executive meeting.

19. New business-- Maintenance Supervisor Robin Lamb addressed the council about ordering 4 mobile and 3 hand held radios with microphones and holsters for the maintenance department to communicate. He had a quote for \$5,048. Vice Mayor Jerome Gnatek made the motion to purchase the radios, microphones, and holsters for the amount of \$5048. Justin Buckley seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

20. Reports from the Departments:

Report from Jim Wilhelms, Mayor -- Reminded the council of the upcoming golf tournament next weekend for the Freedom Celebration. There are 11 teams currently entered.

Report from Wade Lamb, Chief of Police -- Asked the council about raising the rent for Gibbs Hall. New tables, chairs, and mini blinds had been purchased to update Gibbs Hall and felt it was time to raise the rent.

Report from Jim Wilson, Fire Chief -- Reported there was a meeting in Nowata next Monday to approve the mapping for the 911 addresses.

Report from Robin Lamb, Maintenance Supervisor -- Reported the North entrance of Willow Street would be closed for a few days for repairs.

Report from Jeri Culbertson, Office Manager -- Reported the fire department had received a \$500 donation. The office had been working with the CPA to get the budget and audit completed.

Report from Mitch Lakey, Emergency Manager -- Reported the tornado siren from the water tower had been repaired by Lee Holt at no cost. They now just need a new place to put the siren.

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Report from Jerome Gnatek, Flood Plan Administrator -- No report.

Report from Marty Meason, Town's Attorney -- Absent.

Report from David Clanin, Town's Auditor -- Absent.

Report from Bill Turner, Town's CPA for Budget -- Absent.

21. Kenneth Vest made the motion to adjourn. Vice Mayor Jerome Gnatek seconded the motion. Yes votes were made by Vice Mayor Jerome Gnatek, Justin Buckley, Kenneth Vest, Loneta Hooper, and Mayor Jim Wilhelms.

The meeting concluded at 6:38 P.M.

City Clerk/Treasurer: 